

**VILLAGE OF BELMONT**  
**REGULAR BOARD MEETING MINUTES**  
**September 20, 2023**

**Call to order:** Village President Brad Bockhop called the meeting to order at 7:00 PM in the Community Building.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Roll Call:** Present were Trustees Kay Austin, Kathy Riechers, Mark Pinch, Jason Brecker, Dennis Popp, and Derek Riechers. Also present was the Clerk-Treasurer, Julie Abing, Public Works Director, Tony Kunz, and Delta 3 Engineering, Dan Dreessens.

**Verification of Proper Notice:** Verification was given by Abing that the meeting had been properly noticed.

**Consent Agenda** - A motion was made by Brecker seconded by Popp to approve the agenda, minutes from the last board meeting, Clerk-Treasurer's current Check Register, Interim Check Register, and Receipt Register. Motion carried.

**Citizen's Comments** – There were no citizen comments.

**Village Officials Reports**

President had nothing to report.

Engineering Consultant, Dan Dreessens, Delta 3 Engineering presented the recommendation of Award of Bid for the Liberty Ridge #1 Addition Hot Mix Asphalt (HMA) Paving, Contract #2023-3. Delta 3 Engineering received 2 bids. Iverson Construction was the low bidder. Delta 3 is recommending that the Village of Belmont award Contract #2023-3 to Iverson Construction in the amount of \$180,691.15.

A motion by Pinch and seconded by Austin to award Contract #2023-3 to Iverson Construction in the amount of \$180,691.15. Roll call: All "Aye." Motion carried.

Public Work's Director, Tony Kunz, discussed the DNR requirements for not having a Licensed Advanced Sewer Operator on staff at this time. Tony recommended hiring an Advanced Licensed Operator, Matt Kunz, temporarily averaging 2 hours per week until the Village of Belmont meets its licensing requirements for an Advanced Sewer Operator. After additional discussion it was discovered that Matt does not have the proper lab training to complete the required lab work. The village's option is to pay LV Labs to do all our lab testing at a cost of \$1,003 per month or consider hiring an outside lab tech. Tony met with Cheryl Cushman, and she has agreed to temporarily help with our Sewer Lab Testing. She was not interested in doing both the lab & monitoring the sewer plant. The cost for hiring Cheryl as our lab tech & Matt Kunz as our Advanced Licensed Sewer Operator on a contract service basis will be \$125 per week for each position.

The Clerk-Treasurer gave an update on recent training sessions.

**Committee & Commission Meetings**

Update on the Personnel Committee Meeting – September 11, 2023

Update on the Cemetery Committee Meeting – September 12, 2023

Update on the Parks & Recreation Committee Meeting – September 13, 2023

Update on the Parks & Recreation Committee Meeting – September 14, 2023

Update on the Tourism Committee Meeting – September 18, 2023

Update on the Personnel Committee Meeting – September 19, 2023

**New Business**

Finance Committee Meeting has been set for September 27, 2023 @ 6 PM to review preliminary budget items.

Motion by Austin and seconded by K. Riechers to approve a 1-year operator's license for Trinity E. Flint & Marissa L. Gould. Motion carried.

A motion was made by Brecker and seconded by K. Riechers to approve both the independent contractor agreement plus hiring Cheryl Cushman as our temporary Sewer Lab Technician and Matt Kunz as our Certified Advanced Sewer Operator at a cost of \$125 per week each position. Motion carried.

Village Board went into Closed Session at 7:56 PM. A motion was made by Popp seconded by Austin to convene into closed session pursuant to WI Stat § 19.85 (1)(c) for considering employment, promotion, compensation, and performance evaluation. Roll call: All "Aye." Motion carried.

A motion was made by Brecker seconded by Austin to reconvene into open session at 9:14 PM. Roll call: All "Aye." Motion carried.

There was no action from Closed Session.

At 9:15 PM a motion was made by Brecker and seconded by Austin to adjourn the meeting.

The next scheduled regular meeting of the Village of Belmont Board will be at 7:00 PM on Wednesday, October 4, 2023 in the Community Building.

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Bradley A. Bockhop, Village President

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Julie A. Abing, Clerk-Treasurer